

Adopted
BRUNSWICK TOWN COUNCIL
Minutes
May 20, 2019
Executive Session 6:00 P.M.
Regular Meeting 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, John M. Perreault, Christopher Watkinson, Jane F. Millett, James Mason, Kathy Wilson, and Dan Ankeles

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Ryan Leighton, Assistant Town Manager; Julia Henze, Finance Director; Matt Panfil, Director of Planning and Development; Jared Woolston, Town Planner; and TV video crew

Chair John Perreault called the meeting to order and asked for roll call.

Executive Session: To discuss acquisition of real property per 1 M.R.S.A. §405(6)(C), labor negotiations per 1 M.R.S.A. §405(6)(D), and a personnel matter per 1 M.R.S.A. §405(6)(A)

Councilor Watkinson moved, Councilor Mason seconded, to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C), labor negotiations per 1 M.R.S.A. §405(6)(D), and a personnel matter per 1 M.R.S.A. §405(6)(A). The motion carried with eight (8) yeas. Councilor Watson arrived after the vote.

Chair Perreault resumed the meeting and led the Pledge of Allegiance.

Adjustments to Agenda: None

Public Comments/Announcements (for items not on the agenda) [*\(This item was discussed at 6:38 p.m.\)*](#)

Richard Fisco, 2 Lincoln Street, thanked those councilors who voted against the 5% tax increase, and stated it is now up to the voters to reject the school budget. He still supports a 3% increase.

MANAGER'S REPORT [*\(This item was discussed at 6:40 p.m.\)*](#)

a) Financial update

Manager Eldridge provided this update.

b) Absentee ballots

Manager Eldridge provided this update.

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c) GFOA Certificate of Excellence for Financial Reporting for CAFR

Manager Eldridge provided this update.

d) Cook's Corner Connector

Manager Eldridge provided this update.

e) Annual Paving Program and Pavement Ratings

Manager Eldridge provided this update.

Councilor Millett spoke regarding this item.

f) Graham Road Landfill

Manager Eldridge provided this update, and responded to questions from Councilor Wilson, Councilor Watson, and Councilor Walker.

g) Maine Street – Sidewalk Rehabilitation

Manager Eldridge provided this update, and responded to questions from Councilor Millett.

h) Cedar Street Parking Lot Project

Manager Eldridge and Ryan Leighton, Assistant Town Manager, provided this update, and responded to questions from Councilor Millett.

i) Parking Garage Planning

Manager Eldridge provided this update.

j) Recreation Center Generator

Manager Eldridge provided this update.

PUBLIC HEARING

- 59. The Town Council will hear public comments on an initial alcoholic beverage license for Little Dog Coffee Shop, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed at 7:00 p.m.)***

**Full-Time Vinous & Malt
Dogged Company
D/B/A: Little Dog Coffee Shop
87 Maine Street**

Mason & Caroline Palmatier

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Chair Perreault opened the public hearing.
Fran Smith, Town Clerk, introduced this item.

Mason Palmatier, owner, spoke regarding this item and responded to questions from Councilor Watkinson, Councilor Jenkins, Councilor Walker, and Councilor Millett.

Chair Perreault closed the public hearing.

Councilor Watkinson moved, Councilor Jenkins seconded, to approve an alcoholic beverage license for Little Dog Coffee Shop, 87 Maine Street. The motion carried with nine (9) yeas.

NEW BUSINESS

- 60. The Town Council will consider approving grant recommendations by the Nathaniel Davis Fund Committee, and will take any appropriate action. (Nathaniel Davis Fund Committee) [\(This item was discussed at 7:05 p.m.\)](#)**

Annee Tara, Chair of the Davis Fund Committee, presented the recommendations of the committee.

Councilor Mason moved, Councilor Ankeles seconded, to approve the Nathaniel Davis Fund Committees' recommendations as presented by the Committee. The motion carried with nine (9) yeas.

(A copy of the Committees' minutes, including their recommendations, will be attached to the official minutes.)

- 61. The Town Council will consider a request for a Seller of Prepared Food On Public Way license for outdoor seating for Shere Punjab, 46 Maine Street, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:15 p.m.\)](#)**

Ms. Smith introduced this item.

Councilor Millett moved, Councilor Ankeles seconded, to approve a Sellers of Prepared Food on Public Ways license for Shere Punjab, 46 Maine Street. The motion carried with nine (9) yeas.

- 62. The Town Council will consider setting a public hearing for June 3, 2019, for proposed amendments to the Municipal Code of Ordinances regarding increases to the Planning and Codes Department's fees, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:17 p.m.\)](#)**

Chair Perreault said he will not be voting on this item as the item affects his business.

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Matt Panfil, Director of Planning and Development, introduced this item, and responded to questions from Councilor Millett, Councilor Walker, and Councilor Watson.

Jared Woolston, Town Planner, spoke regarding this item.

Councilor Walker moved, Councilor Watson seconded, to set a public hearing for June 3, 2019, on amendments to the Municipal Code of Ordinances regarding proposed fee increases in the Planning and Codes Department. The motion carried with eight (8) yeas. Chair Perreault abstained.

- 63. The Town Council will consider authorization for the Brunswick Explorer bus service to utilize the same four (4) town bus stops the Metro BREEZ currently uses, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:28 p.m.](#))**

Manager Eldridge introduced this item and responded to questions from Councilor Millett.

Councilor Ankeles moved, Councilor Wilson seconded, to assign the usage of the four (4) current Metro Breez bus stops to the Brunswick Explorer service provided their service schedules are coordinated. The motion carried with nine (9) yeas.

(A copy of a memo from Assistant Town Manager Ryan Leighton will be attached to the official minutes.)

- 64. The Town Council will consider the confirmation of their preferred location for the new Fire Station, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:33 p.m.](#))**

Manager Eldridge introduced this item.

Amy Fagan, 71 Lisbon Road, spoke regarding this item.

Councilor Millett, Councilor Wilson, Councilor Watson, and Councilor Ankeles spoke regarding the item.

Councilor Watson moved, Councilor Millett seconded, to affirm that the site marked on the map in the packet is the preferred location for the new Fire Station. The motion carried with nine (9) yeas.

(A copy of a memo from Town Manager Eldridge and a map will be attached to the official minutes.)

- 65. The Town Council will consider a request for the Council to direct the Planning Board to review the current steep slope standard for the Rural Protection 1 and 2 zones of the Brunswick Zoning Ordinance, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:39 p.m.](#))**

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Mr. Panfil and Mr. Woolston introduced this item.

Mr. Woolston responded to questions from Councilor Millett, Chair Perreault, and Councilor Walker.

Councilor Walker spoke regarding this item.

Councilor Watkinson asked questions, to which Chair Perreault responded.

Kevin Clark, Sitelines owner and Brunswick resident, spoke on this item and responded to questions from Councilor Millett, Councilor Ankeles, and Councilor Walker.

Paul Clark, 15 Otter Trace, spoke regarding this item.

Lisa Evans, 125 Howard Points Lane, spoke regarding this item.

Councilor Watson moved, Councilor Watkinson seconded, to direct the Planning Board to review the current steep slope standard for the Rural Protection 1 and 2 districts of the Brunswick Zoning Ordinance. The motion carried with nine (9) yeas.

- 66. The Town Council will consider sending a letter to Brunswick's State representatives urging them to support in full funding of revenue sharing, and will take any appropriate action. (Councilor Dan Ankeles) ([This item was discussed at 8:08 p.m.](#))**

Councilor Ankeles introduced this item.

Councilor Jenkins spoke regarding this item.

Councilor Ankeles moved, Councilor Millett seconded, to support a letter to Brunswick's legislative body asking for their support in restoring the revenue sharing funding pool for municipalities. The motion carried with nine (9) yeas.

(A copy of a letter and a graph illustrating the reduction of revenue sharing monies will be attached to the official minutes.)

CORRESPONDENCE/COMMITTEE REPORTS ([This item was discussed at 8:11 p.m.](#))

Councilor Watkinson spoke regarding an email he received expressing concerns about browntail moths and asking what the town is doing regarding them.

Councilor Millett and Councilor Wilson received letters about the budget being too high, and with tree cutting on the former base.

Councilor Ankeles said he received a lot of budget comments from both those who thought it was too high and those who thought it was too low; this budget was a no win situation.

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Reports were given on the Finance Committee, Rivers and Coastal Waters Commission, and the Town Commons Planning Committee concerning the 300th anniversary celebration.

CONSENT AGENDA (*[This item was discussed at 8:19 p.m.](#)*)

- a) **Approval of the minutes of May 2, 2019, May 6, 2019, and May 13, 2019**
- b) **Approval of a Utility Location Permit (ULP) from Private Power SVS for Rossmore Road**
- c) **Approval of a yearly cribbage license for the Knights of Columbus**
- d) **Approval of abatement of certain outstanding personal property and real estate taxes**

Councilor Watson moved, Councilor Jenkins seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of the supporting materials for items CA-b, CA-c, and CA-d will be attached to the official minutes.)

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

[The meeting adjourned at 8:20 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk
May 24, 2019*

June 3, 2019
Date of Approval

Council Chair