

**Approved**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**August 5, 2019**  
**Executive Session – 6:00 P.M.**  
**Regular Meeting - 6:30 P.M.**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

**Councilors Present:** W. David Watson, Stephen S. Walker, John M. Perreault, Christopher Watkinson, Jane F. Millett, James Mason, Kathy Wilson, and Dan Ankeles

**Councilors Absent:** Dan Jenkins

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julia Henze, Finance Director; Tom Farrell, Director of Parks and Recreation; Matt Panfil, Director of Planning and Development; Jay Astle, Public Works Director; and TV video crew

Chair John Perreault called the meeting to order and asked for roll call.

**Executive Session: Union Negotiations per 1 M.R.S.A. §405(6)(D) and a Personnel Matter per 1 M.R.S.A. §405(6)(A)**

**Councilor Watkinson moved, Councilor Wilson seconded, to go into executive session to discuss Union Negotiations per 1 M.R.S.A. §405(6)(D) and a Personnel Matter per M.R.S.A. §405(6)(A). The motion carried with eight (8) yeas.**

Chair John Perreault resumed the meeting at 6:39 p.m. and led the Pledge of Allegiance.

**Adjustments to Agenda**

**Public Comments/Announcements** (for items not on the agenda) *([This item was discussed at 6:41 p.m.](#))*

**Lucy Derbyshire**, Brunswick, provided a welcome to the immigrants who have just moved to Brunswick Landing.

**MANAGER’S REPORT** ) *([This item was discussed at 6:44 p.m.](#))*

**a) Welcome Sally Costello**

Manager Eldridge welcomed Ms. Costello, the new Economic Development Director.

Ms. Costello introduced herself.

**b) Nomination papers for Town Council and School Board**

Fran Smith, Town Clerk, provided this report.

**c) Union Street Pedestrian Project**

Manager Eldridge provided this report.

**d) Union Street Improvements**

Manager Eldridge provided this report.

**e) Pleasant/Mill/Stanwood**

Manager Eldridge provided this report.

**f) Maine Street Sidewalks**

Manager Eldridge provided this report.

**g) Lower Mall and the Farmers Market**

Manager Eldridge provided this report.

Councilor Millett spoke regarding this item.

**h) HVAC at Town Hall**

Manager Eldridge provided this report.

**i) Comprehensive Plan Update**

Manager Eldridge provided this report.

**PUBLIC HEARINGS**

- 102. The Town Council will hear comments on an application for a special amusement license, and will take any appropriate action. (Town Manager Eldridge) ([\*This item was discussed at 6:58 p.m.\*](#))**

**Special Amusement  
D/B/A: Moderation Brewing  
103 Maine Street**

**Philip Welsh/Matthea Daughtry**

Chair Perreault opened the public hearing.

Fran Smith, Town Clerk, introduced this item.

**Matthea Daughtry**, owner of Moderation Brewing, spoke regarding this item.

Chair Perreault closed the public hearing.

**Councilor Wilson moved, Councilor Ankeles seconded, to approve a special amusement license for Moderation Brewing, 103 Maine Street. The motion carried with eight (8) yeas.**

**NEW BUSINESS**

103. **The Town Council will present the Spirit of America Foundation Tribute for outstanding community service to the Climate Club of Harriet Beecher Stowe Elementary School, and will take any appropriate action. (Chair John Perreault and Vice Chair James Mason) ([This item was discussed at 7:00 p.m.](#))**

Councilor Mason introduced this item and read the Proclamation.

**Reva Shende**, 70 Spring Street, and **Zelda Anesko**, Maine Street, spoke regarding this item.

Members of the club were presented the Proclamation by the Council.

**Councilor Mason moved, Chair Perreault seconded, to adopt a “Resolution Recognizing The Climate Club of Harriet Beecher Stowe Elementary School For A Spirit Of America Foundation Tribute”. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

104. **The Town Council will consider adopting “A Proclamation Recognizing September as National Childhood Cancer Awareness Month”, and will take any appropriate action. (Chair John Perreault) ([This item was discussed at 7:07 p.m.](#))**

Chair Perreault introduced this item and read the proclamation.

**Chair Perreault moved, Councilor Watkinson seconded, to adopt “A Proclamation Recognizing September as National Childhood Cancer Awareness Month”. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

105. **The Town Council will discuss the coordination of services for immigrants moving into the area, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:10 p.m.](#))**

Manager Eldridge introduced this item.

**Sarah Singer**, School Board member and member of the Immigration Task Force, spoke regarding this item, and responded to a question from Councilor Wilson.  
Manager Eldridge responded to questions from Councilor Walker.

Councilor Walker, Councilor Watkinson, and Councilor Millett spoke regarding this item.

**Dana Bateman**, 13 Franklin Street, spoke regarding this item.

**Richard Fisco**, 2 Lincoln Street, spoke regarding this item.

**Lucy Derbyshire**, Gurnet Road, spoke regarding this item.

Councilor Ankeles, Councilor Wilson, Councilor Walker, Councilor Mason, Councilor Watson, Councilor Watkinson, Chair Perreault, and Councilor Millett spoke regarding this item.

**Chair Perreault moved, Councilor Millett seconded, to authorize the Town Manager to hire a cultural broker in all due haste. The motion carried with eight (8) yeas.**

**Councilor Millett moved, Councilor Mason seconded, to establish a community support fund to accept donations. The motion carried with eight (8) yeas.**

*(A copy of the Town Manager's memo will be attached to the official minutes.)*

**106. The Town Council will consider a "Resolution Amending the Municipal Budget For the Period July 1, 2019 to June 30, 2020", and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 7:59 p.m.\)\*](#)**

Manager Eldridge introduced this item.

Councilor Watkinson, Councilor Wilson, Councilor Ankeles, Councilor Millett, Councilor Watson, Councilor Walker, Councilor Mason, and Chair Perreault spoke regarding this item.

**MAIN MOTION:**

**Councilor Wilson moved, Councilor Watkinson seconded, to adopt the "Resolution Amending the Municipal Budget For the Period July 1, 2019 to June 30, 2020" with the following allocation of the estimated additional \$350,000 as follows: \$215,000 to reduce the tax rate, \$100,000 for paving and \$35,000 for contingency reserve.**

**AMENDMENT**

**Councilor Mason moved, Councilor Walker seconded, to take \$10,000 from contingency to go to library. The motion failed with four (4) yeas (not a majority) Councilor Watson, Councilor Watkinson, Chair Perreault, and Councilor Wilson were opposed.**

**VOTE ON MAIN MOTION:**

**Councilor Wilson moved, Councilor Watkinson seconded, to adopt the “Resolution Amending the Municipal Budget For the Period July 1, 2019 to June 30, 2020” with the following allocation of the estimated additional \$350,000 as follows: \$215,000 to reduce the tax rate, \$100,000 for paving and \$35,000 for contingency reserve. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

107. **The Town Council will consider ratifying the three-year agreement between the Town of Brunswick and the AFSCME Union, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 8:16 p.m.\)\*](#)**

Manager Eldridge introduced this item.

**Councilor Millett moved, Councilor Wilson seconded, to ratify the agreement between the Town of Brunswick and Local 2011, Council #93 AFSCME for the period of July 1, 2019 through June 30, 2022. The motion carried with eight (8) yeas.**

*(A copy of the union contract will be attached to the official minutes.)*

108. **The Town Council will consider ratifying the three-year agreement between the Town of Brunswick and the Brunswick Professional Firefighters’ Union, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 8:16 p.m.\)\*](#)**

Manager Eldridge introduced this item.

**Chair Perreault moved, Councilor Watson seconded, to ratify the agreement between the Town of Brunswick and the Brunswick Professional Firefighters IAFF, AFL-CIO, Local 1718 covering the period from July 1, 2018 through June 30, 2021. The motion carried with eight (8) yeas.**

*(A copy of the union contract will be attached to the official minutes.)*

109. **The Town Council will consider approving an adjustment to the current Non-Union Hourly Wage Scale by three percent (3%), and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 8:22 p.m.\)\*](#)**

Manager Eldridge introduced this item.

**Councilor Millett moved, Councilor Mason seconded, to adjust the current Non-Union Hourly Wage scale by three percent (3%), effective July 1, 2019. The motion carried with eight (8) yeas.**

110. **The Town Council will consider adopting a new pay plan for Non-Union Salaried Employees, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 8:23 p.m.](#))**

Manager Eldridge introduced this item and responded to questions from Councilor Watson.

**Chair Perreault moved, Councilor Millett seconded, to adopt the proposed “Pay Plan for Exempt Employees” along with the accompanying pay grades and ranges, with an effective date of July 1, 2019, and further authorizes the Town Manager to place employees within the ranges as the Town Manager deems appropriate, and to provide retroactive pay from July 1, 2019 through the date of implementation of the Plan. The motion carried with eight (8) yeas.**

*(A copy of the adopted proposed pay plan will be attached to the official minutes.)*

111. **The Town Council will consider an order “Delegating the Enforcement of the Town’s Marijuana Licensing Ordinance, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 8:31 p.m.](#))**

Manager Eldridge introduced this item.

**Councilor Millett moved, Councilor Watkinson seconded, to adopt the order “Delegating the Enforcement of the Town’s Marijuana Licensing Ordinance”. The motion carried with eight (8) yeas.**

112. **The Town Council will consider the slate of proposed nominees to serve on the Maine Municipal Association’s (MMA) Executive Committee as selected by the MMA Nominating Committee, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 8:33 p.m.](#))**

Manager Eldridge introduced this item.

**Councilor Watson moved, Councilor Mason seconded, to accept the slate of nominees for MMA Vice President and Executive Committee members as presented on the ballot. The motion carried with eight (8) yeas.**

*(A copy of the voting ballot will be attached to the official minutes.)*

113. **The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee) ([This item was discussed at 8:34 p.m.](#))**

Councilor Ankeles nominated Crystal King to serve on the Housing Authority as a resident member for a term to expire on June 6, 2024. This was supported by all eight Councilors.

**CORRESPONDENCE/ COMMITTEE REPORTS** (*[This item was discussed at 8:35 p.m.](#)*)

Councilor Wilson spoke regarding some traffic issues on Gilman Avenue, Union Street and Oak Street.

Councilor Watkinson said he had a conversation with a citizen who lives near an Airbnb and is looking for some regulation of them.

Councilor Mason said the Council has received notes in support of aiding asylum seekers.

Councilor Ankeles said a citizen asked if there was an anonymous process to complain about a yard that is not in compliance with regulations.

Councilor Walker said he had received a complaint about the use of Jake brakes.

**CONSENT AGENDA** (*[This item was discussed at 8:41 p.m.](#)*)

- a) **Approval of the minutes of July 1, 2019 and July 15, 2019**
- b) **Approval of a quitclaim deed for real estate located at Map 035, Lot 013, Sub 000, Typ 000**

**Chair Perreault moved, Councilor Watkinson seconded, to approve the Consent Agenda. The motion carried with eight (8) yeas.**

*(A copy of supporting materials for CA-b will be attached to the official minutes.)*

**Councilor Watson moved, Councilor Watkinson seconded, to adjourn. The motion carried with eight (8) yeas.**

[The meeting adjourned at 8:46 p.m.](#)

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT [WWW.BRUNSWICKME.ORG](http://WWW.BRUNSWICKME.ORG).**

*Frances M. Smith  
Town Clerk  
August 15, 2019*

September 3, 2019  
*Date of Approval*

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Council Chair