

DAVIS FUND COMMITTEE
2024 Organizational Meeting
Tuesday, January 23, 3:00PM
Brunswick Town Hall, Room 206

AGENDA

1. Welcome and introductions
2. Adjustments to the agenda
3. Proposed 2024 Schedule
 - a. January 23, 2024– Organizational meeting
 - b. Feb/March (*final dates determined by Deb*):
 - i. Application forms with instructions available
 - ii. Noticed on Town website
 - iii. Advertised in *Times Record*
 - c. March 1-31 – Follow-up calls from Committee members to 2023 grantees
 - i. “How’s it going...?”
 - ii. Report & application deadline reminder (*both April 29, 2024*)
 - d. Friday, April 19, 3:00 PM – Application deadline
 - e. Tuesday, April 23 – Packets available for pick-up by Committee members at Town Hall
 - e. Wednesday, May 1 (and possibly Thurs May 2) – Grants meeting
 - i. 6:00 PM – Business meeting
 - ii. 6:30 PM – Applicant interviews (*10 minutes each*)
 - iii. ???? PM – Recommendations to Town Council
 - g. Monday, May 13 – Town Council action on recommendations (*tentative*)
(*Letters and checks to grantees sent shortly after Town Council meets*)
4. Review and update of 2023 materials
 - a. Application form with instructions
 - b. Advertisement
 - c. Award letter

5. Assignments for 2023 grantee follow-up in March
 - a. Arts Are Elementary (*5th grade artist residency*)
 - b. Brunswick Area Teen Center (*field trips, meals & snacks*)
 - c. Brunswick Downtown Association (*Holiday Tree Lighting*)
 - d. Brunswick Topsham Memorial Day Committee (*Memorial Day parade and observances*)
 - e. Growing to Give (*Farmyard Jam*)
 - f. Longfellow Days (*honoraria for scholars, poets and performers and incidental expenses of programming to honor literary and cultural heritage of HW Longellow and 19th Century life in Brunswick*)
 - g. Maine Coast Fishermen's Association (*support publishing a booklet about living and working in a waterfront community, specifically Brunswick*)
 - h. Midcoast Symphony Orchestra (*Meet the Instruments program*)
 - i. Pejepscot History Center (*computers required for collections documentation and device to digitize oral histories, etc*)
 - j. People Plus (*Senior Center programming, including field trips and picnic at Thomas Point Beach*)
 - k. The Theater Project (*Support for production of the musical "Squeeze Me"*)
6. Other Business
 - a. Discussion: Outreach to potential Committee members and applicants