

## Town of Brunswick, Maine

**Finance Committee Meeting &  
Capital Improvement Program Workshop  
Thursday, January 11, 2024 at 6:30 PM  
85 Union Street – Council Chambers  
and by electronic devices**

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### Meeting Minutes (approved)

Committee Members:	Councilor Nathaniel Shed Councilor Steve Weems Councilor Jamie Ecker
Town Councilors:	Councilor Sande Updegraph Councilor Abby King Councilor David Watson
Staff:	Finance Director Julia Henze Deputy Finance Director Branden Perreault

#### Finance Director:

**1. Acknowledgement that meeting was properly noticed**

Ms. Henze confirmed.

**2. Request nominations for Finance Committee Chair**

Councilor Weems nominated Councilor Shed for chair. Seconded by Ecker. Unanimous.

#### Finance Committee Chair:

**1. Request nominations for Finance Committee Vice-Chair**

Councilor Ecker nominated Councilor Weems for vice-chair. Seconded by Councilor Shed. Unanimous.

**2. Adjustments to agenda / Public comment**

None

**3. CIP Workshop:**

**a. School Department CIP Projects**

Scott Smith presented school projects. Committee discussed bonding of projects, debt service.

**b. Public Works Facility**

Ryan Leighton presented the current status of the Public Works facilities on Industry Road and Wright Pierce study currently in development for a new Public Works campus.

**4. Finance Committee Meeting:**

**a. Submission of meeting minutes from 12/14/23**

Councilor Shed moved to accept minutes. Seconded by Councilor Ecker. Unanimously accepted.

**b. Review Finance Committee Policy/Charge**

Reviewed finance committee policy. Reviewed and discussed tasks and functions the committee is charged with.

**c. Review 2024 FC meeting calendar**

Councilor Ecker voted to accept calendar as presented. Seconded by Councilor Weems. Approved unanimously by committee.

**Councilor Weems – requests more data**

- 10 year historical series of what the council looked at -
  - Total general expenditures
  - How much of that was funded by property tax
- Estimate of what a current services budget would look like (total expenditures & tax expenditures) for personnel based upon current commitments made, and all other expenditures (based on historical increases).
- Tax impact - just historical.
- Charts & not spreadsheets.
- Also show as per capita if possible.

**5. Adjourn**