

Town of Brunswick, Maine

Finance Committee Meeting Monday, February 8, 2021 at 12:00 PM Meeting via electronic devices

Meeting Minutes (Approved 3/8/21)

Elected Officials: Councilors Dan Ankeles, Dan Jenkins, Stephen Walker

Staff: John Eldridge, Julia Henze, Branden Perreault
Ryan Barnes, Jay Astle

1. Select chair and vice chair (action)

Dan Ankeles was nominated as chair. Approved by those present.

2. Acknowledgement that meeting was properly noticed

JH confirmed that the meeting was properly noticed.

3. Adjustments to agenda

No adjustments to the agenda.

4. Capital Improvement Program – DRAFT #3

JH noted changes in DRAFT #3 included the addition of the Bath Road culvert, the addition of a new ladder truck in the far out years of the CIP, the addition of a schedule for the school facilities maintenance, and the removal of the Junior High School projects from the CIP document.

a. Engineering/Public Works presentation – Bath Rd culvert

RB explained the existing culvert was installed over 100 years ago. The culvert is always submerged so it can't be inspected easily. Expects full replacement will be necessary but final decision will be made upon dewatering to inspect – will be prepared to replace upon inspection if necessary because dewatering will be a large process.

5. Processing Facility Fees

a. Description

The secure landfill will be closed effective April 1 and will be replaced with a processing facility that will accept a more restricted menu of materials.

b. Proposed Fees

With the landfill closure, the scale house will be eliminated and charging by weight is no longer a feasible option. The proposed fee structure charges on each item disposed of or by cubic yard – whichever is applicable to the waste

type. Asphalt shingles, concrete masonry, motor oil, trash, household trash, and recycling will not be accepted beginning April 1.

Proposed fee structure is expected to cover operational costs of the facility.

c. Fee survey

The town completed a fee survey. There were many “flavors” of cost structures and a wide range of fees. Some municipalities charged by weight, others by load size and per item, others charge based upon tokens.

DA suggested that the FC recommends the TC set a public hearing to review the full fee structure. Moved by SW and seconded by DJ. Unanimous approval by FC.

6. Approval of meeting minutes from 1/23/2020 and 2/27/2020

SW moved to approve minutes from 1/23/2020 and 2/27/2020. Seconded by DJ. Unanimous approval by FC.

7. Review Finance Committee policy

FC reviewed finance committee policy.

8. 2021 proposed calendar/schedule of work

FC reviewed proposed calendar / schedule of work. JH proposed changing discussions on the Property Tax Assistance program from April to the March 8 meeting.

SW moved to approve the proposed schedule as amended. Seconded by DJ. Unanimous approval by FC.

9. Public Comment

No public comment.