

**Approved  
TOWN COUNCIL  
Minutes  
March 6, 2023  
Regular Meeting 6:30 P.M.  
Town Hall - Council Chambers  
85 Union Street, Brunswick, Maine**

**Councilors Present:** W. David Watson, Stephen S. Walker, Abby King, Sandra Updegraph, Jennifer Hicks, Nathaniel Shed, Kathy Wilson and Dan Ankeles

**Councilors Absent:** Chair James Mason

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julia Henze, Finance Director; Ashley Charleson, Environmental Planner; Frank Maloney, Director of Planning and Development; Taylor Burns, Assessor; Tom Farrell, Director of Parks and Recreation; Sally Costello, Director of Economic Development; Chrissy Adamowicz, Economic Development Project Manager, and the video crew.

Vice Chair King opened the meeting and acknowledged the meeting had been properly noticed. She led the Pledge of Allegiance.

Clerk Smith swore in the new Councilor for District 5, Jennifer Hicks.

**Adjustments to Agenda:** None

**Public Comments/Announcements** (for non-agenda items) *(This item was discussed at 6:33 p.m.)*

Claudia Knox thanked Appointments Committee for their hard work.

Camden Reis, 126 Pegasus Landing, spoke regarding wanting to start a task force to look at residency and shellfish licenses.

Councilor Wilson said that the Brunswick Pride committee will be holding meeting to get input for the June 10<sup>th</sup> celebration. The meeting will be on March 25<sup>th</sup> at the Library.

Councilor Walker congratulated the Brunswick High School girls' basketball team for their success this season.

Councilor Watson said the American Legion will hold the American Women Veterans' Lunch on March 25 from 10 to 3.

**MANAGER'S REPORT** *(This item was discussed at 6:43 p.m.)*

**a) Budget and Capital Improvement Presentation (brief)**

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Manager Eldridge provided this update.

**b) Report from Sewer District Board Committee**

Charlie Priest, Chair of the Committee, presented this report. He responded to questions from Councilor Ankeles, Councilor Updegraph, Councilor Watson.

**c. (ADDED) State Community Solutions grant for \$500,000**

Chrissy Adamowicz, Economic Development Project Manager, provided this update

**d. (ADDED) Housing Committee workshop**

Director Costello provided this update.

**e. (ADDED) Streetscape project**

Director Costello provided this update.

**PUBLIC HEARINGS**

- 24. The Town Council will hear public comments on a Special Amusement license, and will take any appropriate action. (Town Clerk) (This item was discussed at 6:58 p.m.)**

**Special Amusement**

Fiesta Bowl, LLC

James Jerome

D/B/A: Bolos

7 Dunlap Street

Councilor King opened the public hearing.

Clerk Smith introduced this item and responded to questions from Councilor Updegraph.

Councilor King closed the public hearing.

**Councilor Wilson moved, Councilor Ankeles seconded, to approve the special amusement license for Fiesta Bowl, LLC doing business as Bolos, located at 7 Dunlap Street. The motion carried with eight (8) yeas.**

- 25. The Town Council will hear public comments for proposed amendments to Chapter 10 Business licensing regarding allowing expanded use of sidewalks for food vendors, licensing sellers of goods, and increasing the annual fee, and will take any appropriate action. (Town Manager) (This item was discussed at 7:00 p.m.)**

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Councilor King opened the public hearing.

Manager Eldridge introduced this item.

TJ Siatras, Owner of Joseph's Tavern, spoke regarding this item.

Deb King, Executive Director of BDA, spoke regarding this item.

Clerk Smith spoke regarding this issue

Councilor King closed the public hearing.

Councilor Updegraph and Councilor Walker asked questions to which Clerk Smith responded.

The Council was fine with waiving the rules to vote tonight.

**Main Motion:**

**Councilor Walker moved, Councilor Watson seconded, to adopt the proposed amendments to Chapter 10 of Business licensing regarding allowing expanded use of sidewalks for food vendors, licensing sellers of goods, and increasing the annual fee.**

**Amendment:**

**Councilor Updegraph moved, Councilor Shed seconded, to amend annual fee portion to \$200 for 8 or less seats and \$300 for 9 or more.**

Councilor Hicks asked questions to which Manager Eldridge responded.

Councilor Walker spoke regarding the motions.

**Amendment:**

**Councilor Updegraph moved, Councilor Shed seconded, to amend annual fee portion to \$200 for 8 or less seats and \$300 for 9 or more. The motion failed with one (1) yeas. Councilor Watson, Councilor Walker, Councilor Hicks, Councilor Ankeles, Councilor Shed, Councilor Wilson and Councilor King were opposed.**

**Main Motion:**

**Councilor Walker moved, Councilor Watson seconded, to adopt the proposed amendments to Chapter 10 of Business licensing regarding allowing expanded use of sidewalks for food vendors, licensing sellers of goods, and increasing the annual fee. The motion carried with seven (7) yeas. Councilor Updegraph was opposed.**

*(A copy of the adopted ordinance will be attached to the official minutes.)*

**NEW BUSINESS**

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- 26. The Town Council will consider a resolution supporting the Frank J Wood bridge moving forward, and will take any appropriate action. (Councilor Ankeles) (This item was discussed at 7:21 p.m.)**

Manager Eldridge introduced the item.

Councilor Ankeles spoke regarding this item.

Councilor Wilson, Councilor Watson and Councilor Updegraph spoke regarding this item.

Mike Lyne, Bridge Design Advisory Committee and 6 Micmac Lane, spoke regarding this item.

Claudia Knox, 36 Cumberland Street, spoke regarding this item.

**Main Motion**

**Councilor Watson moved, Councilor Wilson seconded, to approve resolution supporting the Frank J. Wood Bridge moving forward.**

Councilor Walker and Councilor Ankeles spoke regarding this item.

**Councilor Watson moved, Councilor Shed seconded, to remove the last paragraph. The motion failed with two (2) yeas. Councilor Watson, Councilor Updegraph, Councilor King, Councilor Hicks, Councilor Ankeles and Councilor Wilson were opposed.**

**Vote on Main Motion**

**Councilor Watson moved, Councilor Wilson seconded, to approve resolution supporting the Frank J. Wood Bridge moving forward. The motion carried with seven (7) yeas Councilor Walker was opposed.**

*(A copy of the adopted ordinance will be attached to the official minutes.)*

- 27. The Town Council will consider approving and authorizing the posting of the RFP for the Central Fire Station property (21 Town Hall Place), and will take any appropriate action. (Central Fire Station Advisory Committee) (This item was discussed at 7:52 p.m. and 8:20 p.m.)**

Ms. Adamowicz and Director Costello introduced this item and responded to questions from Councilor Ankeles and Councilor Shed.

Councilor Walker and Councilor King thanked staff for their hard work.

**Councilor Walker moved, Councilor Watson seconded, to approve and authorize the posting of the Request for Proposals. The motion carried with eight (8) yeas.**

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- 28. The Town Council will consider the following requests for Sellers of Prepared Food on Public Ways licenses for businesses on the Brunswick Mall, and will take any appropriate action. (Town Clerk) (This item was discussed at 8:01 p.m.)**
- Wrappers**
  - Taco the Town**
  - Blarney Dogs**
  - Plot Twist**
  - Bizibuns**
  - Brunswick Farmers' Market Association**

Clerk Smith introduced this item.

Nicole Juntura, Plot Twist owner, responded questions from Councilor King.

Bizham Eslami, 12 Peary Drive and owner of Bizibuns, responded to question from Councilor Walker and Clerk Smith.

Councilor Hicks asked questions to which Clerk Smith responded.

**Councilor Wilson, Councilor Shed seconded, to approve the following Sellers of Prepared Food on Public Ways licenses on the Brunswick Mall: Wrappers, Taco the Town, Blarney Dogs, Plot Twist, Bizibuns, and Brunswick Farmers' Market Association. The motion carried with eight (8) yeas.**

- 29. The Town Council will consider establishing a Climate Action Plan (CAP) Task Force to oversee the development of the Climate Action Plan, and will take appropriate action. (Environmental Planner) (This item was discussed at 8:32 p.m.)**

Ashley Charleson, Environmental Planner, introduced this item.

Jamie Ecker, Simpson Point and Chair of Recycling and Sustainability Committee, spoke regarding this item.

Councilor Shed, Councilor Updegraph, Councilor Walker, Councilor Watson, Councilor Hicks, and Councilor King asked questions to which Ms. Charleston responded.

Director Maloney and Clerk Smith responded to Council questions.

**Councilor Walker moved, Councilor Watson seconded, to approve the establishing of a Brunswick Climate Action Plan Task Force. The motion carried with eight (8) yeas.**

*(A copy of the approved charge will be attached to the official minutes.)*

30. The Town Council will consider adopting “A Resolution Authorizing submission of FY24 Congressional Directed Spending (CDS) applications requesting Three Million Dollars (\$3,000,000) for the Purpose of Funding a Portion of the MARC Phase I – Tier 2 and authorizing the LC4 Advisory Committee to proceed with fundraising and development of MARC Phase I – Tier 2,” and will take appropriate action. (MARC) *(This item was discussed at 9:20 p.m.)*

Manager Eldridge and Director Costello introduced this item, along with Item 31 and Item 32.

**Councilor Walker moved, Councilor Updegraph seconded, to adopt “A Resolution Authorizing submission of FY24 Congressional Directed Spending (CDS) applications requesting Three Million Dollars (\$3,000,000) for the Purpose of Funding a Portion of the MARC Phase I – Tier 2 and authorizing the LC4 Advisory Committee to proceed with fundraising and development of MARC Phase I – Tier 2”. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

31. The Town Council will consider adopting “A Resolution Supporting the Midcoast Regional Redevelopment Authority (MRRA) submission of FY24 Congressional Directed Spending (CDS) application to Maine’s Congressional Delegation requesting \$20 Million Dollars (\$20,000,000) for the Purpose of Funding Critical Road and Stormwater Infrastructure at Brunswick Landing” and will take appropriate action. (Town Manager) *(This item was discussed at 9:23 p.m.)*

**Councilor Ankeles moved, Councilor Shed seconded, to adopt a Resolution Supporting the Midcoast Regional Redevelopment Authority (MRRA) submission of FY24 Congressional Directed Spending (CDS) application to Maine’s Congressional Delegation requesting \$20 Million Dollars (\$20,000,000) for the Purpose of Funding Critical Road and Stormwater Infrastructure at Brunswick Landing. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

32. The Town Council will consider adopting “A Resolution Supporting the submission of FY24 Congressional Directed Spending (CDS) application to Maine’s Congressional Delegation requesting \$2 Million Dollars (\$2,000,000) for the Purpose of Funding a Water Main Extension on Old Bath Road” and will take appropriate action. (Town Manager) *(This item was discussed at 9:24 p.m.)*

Councilor Shed asked questions to which Manager Eldridge responded.

**Councilor Watson moved, Councilor Walker seconded, to adopt a Resolution Supporting the submission of FY24 Congressional Directed Spending (CDS) application to Maine’s Congressional Delegation requesting \$2 Million Dollars (\$2,000,000) for the Purpose of**

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**Funding a Water Main Extension on Old Bath Road. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

- 33. The Town Council will receive a presentation from the Town Assessor regarding the Assessment Equalization, and will determine if any action is needed (Town Assessor) *(This item was discussed at 9:26 p.m.)***

Assessor Burns made this presentation and responded to Councilors' questions.

No action was taken.

- 34. The Town Council will consider that Brunswick become a member of Maine Service Center Coalition, and will take appropriate action. (Town Manager) *(This item was discussed at 9:53 p.m.)***

Manager Eldridge introduced this item.

Councilor King spoke regarding this item.

**Councilor Walker moved, Councilor Shed seconded, to approve joining the Maine Services Centers Coalition with the Town Manager as the Town's representative and to evaluate our continuing membership at the end of 2023.**

**AMENDMENT**

**Councilor Shed, Councilor Updegraph seconded, to include expend \$2,520.84 for dues in the motion. The motion carried with eight (8) yeas.**

**Vote on main motion as amended.**

**Councilor Walker moved, Councilor Shed seconded, to approve joining the Maine Services Centers Coalition with Town Manager as representative and evaluating our continuing membership at the end of 2023, including the \$2,520.84 for dues. The motion carried with eight (8) yeas.**

- 35. The Town Council will consider permitting the Town to participate in DEP's rulemaking process for Maine's Extended Producing Responsibility (EPR) for Packaging laws to advocate for the Town's interests and will take any appropriate action. (Town Manager) *(This item was discussed at 10:00 p.m.)***

Ms. Adamowicz introduced this item.

**Councilor Ankeles moved, Councilor Wilson seconded, to permit the town to participate in Department of Environmental Protection's rulemaking process for Maine's Extended**

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**Producing Responsibility (EPR) Law to advocate for the Town's interests. The motion carried with eight (8) yeas.**

- 36. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee) *(This item was discussed at 10:06 p.m.)***

Councilor Watson made the following nominations:

Marine Resources Committee:

- Max Burtis as a commercial harvester for the balance of a three-year term ending May 1, 2024.

Zoning Board of Appeals:

- Michael Hori as an associate member to the balance of a three-year term expiring December 18, 2023

The Council unanimously supported the nominations.

**CONSENT AGENDA**

- a) Approval of minutes of February 21, 2023
- b) Approval of a proclamation of Arbor Week
- c) Approval of a proclamation for Town Commons Day

**Councilor King moved, Councilor Wilson seconded, to approved the consent agenda. The motion carried with eight (8) yeas.**

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting.

The meeting adjourned at 10:09 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT [WWW.BRUNSWICKME.ORG](http://WWW.BRUNSWICKME.ORG).**

*Frances M. Smith*  
*Town Clerk*  
*March 15, 2023*

April 3, 2023  
*Date of Approval*

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Council Chair