

Approved
BRUNSWICK TOWN COUNCIL
Minutes
March 21, 2022
Meeting – 6:30 P.M.
Council Chambers Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Abby King, Sandra Updegraph, Christopher Watkinson, Kate Foye, James Mason, Kathy Wilson and Dan Ankeles.

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julia Henze, Finance Director; Ryan Leighton, Assistant Town Manager; Sally Costello, Director of Economic Development; Matt Panfil, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; and the video crew.

Chair Mason opened the meeting and acknowledged the meeting had been properly noticed. He led the Pledge of Allegiance

Adjustments to Agenda: Item 45 will be before the public hearings.

Public Comments/Announcements (for items not on the agenda) [*\(This item was discussed 6:31 p.m.\)*](#) NONE

MANAGER’S REPORT [*\(This item was discussed 6:32 p.m.\)*](#)

a) Financial update

Manager Eldridge provided this update.

b) Municipal Budget and Capital Improvement Program (CIP)

Manager Eldridge provided this update.

c) Cook’s Corner Plan

Manager Eldridge and Sally Costello, Director of Economic Development, provided this update.

d) Pleasant Street Two-Way Study

Manager Eldridge provided this update.

e) Solid Waste and Recycling

Manager Eldridge provided this update.

f) LED Street Light Conversion

Manager Eldridge provided this update.

g) Ordinance Prohibiting the Sale of Flavored Tobacco Products

Manager Eldridge provided this update.

PUBLIC HEARING

- 40. The Town Council will hear public comments on Special Amusement license applications for O'Donoghue's and MAIZ, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed 6:50 p.m.](#))**

Special Amusement

O'Donoghue's Corporation

Patrick M. O'Donoghue

D/B/A: O'Donoghue's

103 Pleasant Street

MAIZ, LLC

Martha Leonard

D/B/A: MAIZ Colombian Street Food

11 Pleasant Street

Chair Mason opened the public hearing.

Fran Smith, Town Clerk, introduced this item.

Martha Leonard, MAIZ, spoke to regarding this item. Responded to question from Councilor Watson.

Chair Mason closed the public hearing.

Councilor Watkinson moved, Councilor Walker seconded, to approve Special Amusement license applications for O'Donoghue's, 103 Pleasant Street, and MAIZ Colombian Street Food, 11 Pleasant Street. The motion carried with nine (9) yeas.

- 41. The Town Council will hear public comments on a new liquor license application for MAIZ Colombian Street Food, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed 6:57 p.m.](#))**

Full-Time Spirituous, Vinous & Malt

MAIZ, LLC

D/B/A: MAIZ Colombian Street Food

11 Pleasant Street

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Chair Mason opened the public hearing.

Ms. Smith introduced this item.

Chair Mason closed the public hearing.

Councilor Ankeles moved, Councilor Watkinson seconded, to approve a liquor license for MAIZ Colombian Street Food, 11 Pleasant Street. The motion carried with nine (9) yeas.

42. The Town Council will hear public comments regarding an “Emergency Moratorium Regarding Street Entrances in Certain Areas of Cook’s Corner”, to be considered on a regular and an emergency basis, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed 6:58 p.m.)*

Chair Mason opened the public hearing

Manager Eldridge introduced this item and responded to question from Councilor Watkinson.

Chair Mason closed the public hearing.

The Council was fine with waiving the rules to vote tonight.

Councilor Watson moved, Councilor Walker seconded, to adopt an “Emergency Moratorium Regarding Street Entrances in Certain Areas of Cook’s Corner”, on an emergency and a regular basis to be retroactive to March 7, 2022. The motion carried with nine (9) yeas.

(A copy of the adopted moratorium will be attached to the official minutes.)

43. **The Town Council will hear public comments regarding amending the personnel policy to add Juneteenth to the list of the Town’s celebrated holidays, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed 7:03 p.m.)***

Chair Mason opened the public hearing.

Manager Eldridge introduced this item.

Chair Mason closed the public hearing.

The Council was fine with waiving the rules to vote tonight.

Chair Mason moved, Councilor Ankeles seconded, to amend the personnel ordinance to include the holiday Juneteenth as a Town-celebrated holiday. The motion carried with nine (9) yeas.

(A copy of the adopted ordinance will be attached to the official minutes.)

NEW BUSINESS

44. **The Town Council will consider Sellers of Prepared Food on Public Way applications for a vacant spot on the Town Mall, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed 7:04 p.m.\)*](#)**

Sellers of Prepared Food on Public Way (1 vacancy)

La Fritanga

Blarney Dogs by Byrnes

Plot Twist Pretzels

Linda Bean's Maine Lobster

Ms. Smith and Manager Eldridge introduced this item.

The following Councilors spoke regarding this item: Chair Mason, Councilor Foye, Councilor Wilson Councilor Ankeles, Councilor Watkinson, Councilor Updegraph, Councilor Watson, and Councilor Walker

The following vendors spoke:

Nicole Juntura, Plot Twist Pretzel owner

Pat Byrnes, Blarney Dogs

Martha Leonard, MAIZ

Councilor Watson moved, Councilor Watkinson seconded, to table this item. The motion carried with nine (9) yeas.

45. **The Town Council will receive a report from the Maine Law Enforcement Accreditation Program (MLEAP) with a recommendation for the Brunswick Police Department to receive MLEAP accreditation status through the Maine Chiefs of Police Association, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed 6:42 p.m.\)*](#)**

Done prior to public hearings.

Representatives from Maine Chiefs Association spoke including Chief Mills, Ed Tolan, and Shawn O'Leary.

Chief Stewart spoke regarding this award.

They presented Chief Stewart with the MLEAP accreditation plaque.

46. **The Town Council will consider approval of the draft Master Plan concept, submission of a Congressionally Directed Spending (CDS) application, and approval of an appropriation from State and Local Recovery Funds (SLFRF) for the Midcoast Athletic & Recreation Complex (MARC), and will take any appropriate action. (Parks and Recreation Department, Economic Development Department) [*\(This item*](#)**

was discussed 8:02 p.m.)

Mike Lyne, representing the LC4 Advisory Committee; Jason Pollard, CHA Design Services; and Sally Costello presented this proposed plan.

The following Councilors spoke regarding this item: Councilor Watkinson, Councilor Watson, Councilor Ankeles, Councilor Walker, Councilor Wilson Councilor Foye, Councilor King, Chair Mason, and Councilor Updegraph.

Manager Eldridge and Tom Farrell, Director of Parks and Recreation, spoke regarding this item.

Councilor Ankeles moved, Councilor Updegraph seconded, to approve the draft Master Plan concept to include skate park. The motion carried with eight (8) yeas. Chair Mason was opposed.

Councilor Ankeles moved, Councilor Updegraph seconded, to approve submission of a Congressionally Directed Spending (CDS) Application for Phase I. The motion carried with eight (8) yeas. Chair Mason was opposed.

Councilor Foye moved, Councilor Watkinson seconded, to approve “A Resolution Appropriating State and Local Fiscal Recovery Funds (SFLRF) for the Purpose of Funding Predevelopment Costs for the Midcoast Athletic and Recreation Complex (MARC) Project and Entering into a Contract with CHA for Design Services”. The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

47. **The Town Council will consider setting a public hearing for April 4, 2022 regarding amendments to Chapter 11 Article III Marine Activities Structures and Ways and proposed changes to Section 11-133. – Conservation Credits, and will take any appropriate action. (Marine Resource Committee) *(This item was discussed 9:50 p.m.)***

Ms. Smith and Manager Eldridge introduced this item and responded to questions from Chair Mason and Councilor Walker.

Chair Mason moved, Councilor Watson seconded, to table this item indefinitely. The motion carried with nine (9) yeas.

48. **The Town Council will consider approving the current fiscal year disbursement from trusts as recommended by the Trust Fund Advisory Committee, and will take any appropriate action. (Trust Fund Advisory Committee) *(This item was discussed 9:59 p.m.)***

Julia Henze, Finance Director, introduced this item.

Chair Mason spoke regarding this item.

Chair Mason moved, Councilor Watkinson seconded, to approve proposed current fiscal year funding recommendations from the Trust Fund Advisory Committee to the Town of Brunswick Trust Funds. The motion carried with nine (9) yeas.

49. **The Town Council will consider regulations regarding Sellers of Prepared Food on Public Way – sidewalk seating, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed 10:00 p.m.\)](#)**

Ms. Smith introduced this item.

Chair Mason, Councilor Foye, Councilor Ankeles, Councilor Watson, and Councilor Updegraph spoke regarding this item.

Councilor Foye moved, Councilor Ankeles seconded, to waive the fee for outdoor seating on public property (\$150, up to eight seats, or \$200 for nine or more seats), to allow those using public parking spots to continue that use this season, and to allow businesses with expanded outdoor seating to encroach onto public sidewalks. The motion carried with nine (9) yeas.

50. **The Town Council will consider establishing a Mare Brook Watershed Steering Committee, and will take any appropriate action. (Councilor Ankeles and Councilor Walker) [\(This item was discussed 10:12 p.m.\)](#)**

Councilor Walker introduced this item.

Councilor Ankeles moved, Councilor Walker seconded, to adopt the proposed charge and committee membership for the Mare Brook Watershed Steering Committee. The motion carried with nine (9) yeas.

(A copy of the adopted charge will be attached to the official minutes.)

CONSENT AGENDA [\(This item was discussed 10:14 p.m.\)](#)

- a) Approval of the minutes from March 7, 2022

Councilor Watson moved, Councilor Walker seconded, to approve the consent agenda. The motion carried with nine (9) yeas.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

[The meeting adjourned at 10:15 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

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April 4, 2022
Date of Approval

Council Chair