

Draft
BRUNSWICK TOWN COUNCIL
Minutes
April 5, 2021
Executive session at 6:00 P.M.
6:30 P.M. – Regular Meeting

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, Christopher Watkinson, John M. Perreault, Kate Foye, James Mason, Kathy Wilson, and Dan Ankeles.

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julie Henze, Finance Director; Ryan Barnes, Town Engineer; Matt Panfil, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; Sally Costello, Director of Economic Development; and TV video crew.

Chair Perreault opened the meeting and acknowledged the meeting had been properly noticed.

Executive Session

Executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C)

Chair Perreault moved, Councilor Mason seconded, to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C). The motion carried with nine (9) yeas.

Pledge of Allegiance

Adjustments to Agenda

MANAGER'S REPORT (*[This item was discussed at 6:32 p.m.](#)*)

a) Budget and CIP for 2021-22

Manager Eldridge presented this item.

b) Airboat Regulations

Manager Eldridge presented this item.

Dan Devereaux, Coastal Resources, spoke regarding this item and responded to questions from Councilor Watson and Councilor Walker.

Councilor Ankeles, Councilor Wilson, and Councilor Walker spoke regarding this item.

c) Simpsons Point Project

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Manager Eldridge presented this item.

d) Condominiums and Trash Collection

Manager Eldridge presented this item, and responded to questions from Councilor Watkinson, Councilor Walker and Councilor Watson.

e) Street Lighting LED Conversion

Manager Eldridge presented this item.

f) Mere Point Boat Launch

Manager Eldridge presented this item.

Councilor Walker spoke regarding this item.

g) Union Negotiations

Manager Eldridge presented this item.

The Council representative in negotiations will be as follows:

- Chair Perreault for Police
- Councilor Ankeles for Communications
- Councilor Mason for Fire

PUBLIC HEARINGS

- 46. The Town Council will hear comments on a Special Amusement application for O'Donoghue's, and will take any appropriate action. (Town Manager Eldridge)**
[\(This item was discussed at 7:10 p.m.\)](#)

Special Amusement

**O'Donoghue Corp.
D/B/A: O'Donoghue's
103 Pleasant Street**

Patrick O'Donoghue

Chair Perreault opened the public hearing.

Fran Smith, Town Clerk, introduced this item and responded to questions from Councilor Foye.

Chair Perreault closed the public hearing.

Chair Perreault moved, Councilor Watkinson seconded, Motion to approve a Special Amusement license for O'Donoghue's, 103 Pleasant Street as long as they follow state Covid 19 guidelines. The motion carried with nine (9) yeas.

NEW BUSINESS

- 47. The Town Council will receive a transit study update and proposed new routes and stops for the Brunswick, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed at 7:19 p.m.\)*](#)**

Manager Eldridge and Sally Costello introduced this item.

Jill Cahoun of AECOM, presented a summary of the report and responded to questions from

Councilor Ankeles, Councilor Watson, Councilor Watkinson, Councilor Wilson, Councilor Foye and Chair Perreault spoke regarding this item.

Chair Perreault moved, Councilor Watkinson seconded, to proceed with the new routing and rebranding for the Explorer as described in the proposal from AECOM. The motion carried with nine (9) yeas.

(A copy of a memo from Town Manager Eldridge and a map of the proposed route and stops will be attached to the official record.)

- 48. The Town Council will consider authorizing the Town Manager to negotiate contracts with ecomaine and Casella for solid waste and recycling collection, transportation and disposal, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed at 8:05 p.m.\)*](#)**

Manager Eldridge introduced this item and responded to question from Councilor Watkinson.

Councilor Wilson, Councilor Ankeles, Councilor Watson, Chair Perreault, and Councilor Walker spoke regarding this item.

Councilor Ankeles moved, Councilor Wilson seconded, to authorize the Town Manager to negotiate final contracts with ecomaine to handle the reception of solid waste and recycling, and a final contract with Casella to handle the delivery of trash and recycling. The motion carried with seven (7) yeas. Chair Perreault and Councilor Watson were opposed.

- 49. The Town Council will consider waiving the annual fee for restaurants for outdoor seating for the 2021 season, and will take any appropriate action. (Town Clerk) [*\(This item was discussed at 8:20 p.m.\)*](#)**

Fran Smith, Town Clerk, introduced this item, and respond to questions from Councilor

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Watson, Councilor Walker, Chair Perreault,

Manager Eldridge spoke regarding this item.

Councilor Wilson moved, Councilor Foye seconded, to waive the annual fee charged to restaurants for outdoor seating for the 2021 season. The motion carried with nine (9) yeas.

50. The Town Council will consider adopting “A Resolution Authorizing the Planning, Construction and Funding of a Mere Point Subsurface Wastewater Forcemain on Webb Field Road, with Total Project Costs Not to Exceed Two Hundred Thousand Dollars (\$200,000), and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed at 8:30 p.m.\)*](#)”

Manager Eldridge introduced this item.

Councilor Ankeles moved, Councilor Wilson seconded, to adopt “A Resolution Authorizing the Planning, Construction and Funding of a Mere Point Subsurface Wastewater Forcemain on Webb Field Road, with Total Project Costs Not to Exceed Two Hundred Thousand Dollars (\$200,000)”. The motion carried with nine (9) yeas.

(A copy of a memo from Town Manager Eldridge, a copy of a memo from Leonard Blanchette of the Brunswick Sewer District, and the adopted resolution will be attached to the official minutes.)

51. The Town Council will consider approval of the Trust Fund Advisory Committee’s recommendation for a current fiscal year disbursement of 4% of the 20-quarter average balance of each trust, and will take any appropriate action. (Julia Henze, Finance Director) [*\(This item was discussed at 8:37 p.m.\)*](#)”

Julia Henze introduced this item.

Chair Perreault moved, Councilor Watkinson seconded, Motion to approve the Trust Fund Advisory Committee’s recommended disbursement of Town of Brunswick Trusts. The motion carried with nine (9) yeas.

(A copy of a memo from Julia Henze, Finance Director, as well as a list of Trusts and their recommended disbursements, will be attached to the official minutes.)

52. The Town Council will consider setting a public hearing for April 20, 2021, for the 2021-2022 budget and the 2022-2026 Capital Improvement Program, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed at 8:38 p.m.\)*](#)”

Manager Eldridge introduced this item.

Councilor Watkinson moved, Councilor Wilson seconded, to set public hearings for April 20, 2021 for both the 2021-2022 budget and the 2022-2026 Capital Improvement Program. The motion carried with nine (9) yeas.

53. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)
(This item was discussed at 8:40 p.m.)

Councilor Ankeles presented the slate listed below which the Council supported with nine (9) yeas.

- Stephen Cohen reappointed to a 3-year term on the Conservation Commission to begin on May 1, 2021 and to expire on May 1, 2024.
- Roslyn Martin appointed to serve the balance of a 5-year term as a resident member of the Brunswick Housing Authority to begin immediately and to expire on June 3, 2026
- Helene Harrower reappointed to a 3-year term as a Commercial member of the Rivers & Coastal Waters Commission to begin immediately and to expire on May 1, 2023.
- Susan Olcott reappointed to a 3-year term as a non-license holder member of the Marine Resources Committee to begin on May 1, 2021 and to expire on May 1, 2024.
- Doug Rice reappointed to a three-year term as a member of the Sewer District Board to begin on April , 2021 and to expire on April 1, 2024.
- Seth Reid appointed to a three-year term as a member of the Planning Board to begin on February 23, 2021 and to expire on February 23, 2024.
- Annee Tara reappointed to a three-year term on the Davis Fund Committee to begin on June 30, 2021 and to expire on June 30, 2024.

CONSENT AGENDA *(This item was discussed at 8:42 p.m.)*

- a) **Approval of minutes of March 1, 2021**
- b) **Approval of BPOE 2043 request for a one-year Cribbage license**
- c) **Approval of a Utility Location Permit (ULP) for Central Maine Power to install a new utility pole at 11 Bath Road.**
- d) **Approval of a quitclaim deed for a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 031**
- e) **Approval of a quitclaim deed for land and buildings depicted as Map U29 Lot 032 Sub 000 Typ 000**

Chair Perreault moved, Councilor Mason seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

Councilor Watson moved, Chair Perreault seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

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[The meeting adjourned at 8:43 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances M. Smith

Town Clerk

April 25, 2021

May 3, 2021

Date of Approval

Council Chair