

Approved
BRUNSWICK TOWN COUNCIL
Minutes
May 12, 2022
Special Meeting - 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Abby King, Sandra Upedgraph, Christopher Watkinson, Kate Foye, James Mason, Kathy Wilson, and Dan Ankeles

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Susan Karnes, Deputy Town Clerk; Julie Henze, Finance Director; Ken Brilliant, Fire Chief; Phil Potenziano, Brunswick School Department Superintendent; Kelly Wentworth, Brunswick School Department Finance Director; Matt Panfil, Director of Planning and Development; and TV video crew

Chair Mason opened the meeting and acknowledged the meeting had been properly noticed.

Adjustments to Agenda: **None**

Public Comments/Announcements (for items not on the agenda): **None**

NEW BUSINESS

76. The Town Council will be provided with a summary of changes to the proposed budget by the Town Manager, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 6:32 p.m.](#))

Chair Mason commented on this item.

77. The Town Council will consider adopting the 2022-2023 School Budget Articles, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 6:35 p.m.](#))

Mr. Potenziano introduced this item.

Councilor Watkinson asked a question of Superintendent Potenziano, to which the Superintendent responded.

REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT EDUCATION BUDGET ARTICLES

ARTICLE 1. Region Ten Technical High School Budget. Chair Mason moved, Councilor Ankeles seconded, to approve the Region Ten Technical High School budget as proposed by the Cooperative Board of Region Ten in an amount not to exceed \$3,482,656 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$277,512 for operating expenditures and \$0 for debt service expenditures. The motion carried with seven (7) yeas, Councilors Wilson and Watson were opposed.

ARTICLE 2. Merrymeeting Adult Education Budget. Chair Mason moved, Councilor Watkinson seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$1,188,241 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$128,071. The motion carried with nine (9) yeas.

PreK-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Ankeles seconded, to appropriate the sum of \$31,623,613 toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$31,623,613 to raise the sum of \$17,573,210 as the Town's contribution toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$31,623,613 to accept state subsidy anticipated in the amount of \$14,050,403. The motion carried with seven (7) yeas, Councilors Wilson and Watson were opposed.

ARTICLE 4. Non-State-Funded Debt Service. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Watkinson seconded, to raise and appropriate the sum of \$1,639,866 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12. The motion carried with nine (9) yeas.

ARTICLE 5. Additional Local Funds. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Ankeles seconded, to raise and appropriate the sum of \$11,837,199 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$11,837,199. The School Board recommends \$11,837,199 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$11,837,199 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are

inadequate to fully fund the 2022-2023 program approved by the school board in the proposed budget. The motion carried with six (6) yeas, Councilors Watson, Wilson and Foye were opposed.

ARTICLE 6. Other Funds. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Ankeles seconded, to accept funds from other sources as estimated below and to appropriate the amount of \$641,649.

<u>Tuition and other charges</u>	<u>\$ 492,046</u>
<u>Miscellaneous</u>	<u>\$ 149,603</u>
	<u>\$ 641,649</u>

The motion carried with nine (9) yeas.

ARTICLE 7. Unexpended Balances. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Watkinson seconded, to appropriate \$3,510,784 from the existing, or estimated, unexpended balances of the Brunswick School Department. Total to appropriate \$3,510,784. The motion carried with nine (9) yeas.

Councilors Foye, Watson, and Ankeles asked questions of the School Department representatives.

ARTICLE 8. Pre-kindergarten to Grade 12 total Budget. Chair Mason moved, Councilor Ankeles seconded, to authorize the Brunswick School Department to expend \$49,315,611 for the fiscal year beginning July 1, 2022 and ending June 30, 2023 from the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with six (6) yeas, Councilors Watson, Foye and Wilson were opposed.

ADULT EDUCATION AND SCHOOL NUTRITION ARTICLES

ARTICLE 9. Adult Education. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Watkinson seconded, to raise and appropriate \$128,071 for adult education; with authorization to expend the herein appropriated \$128,071 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with nine (9) yeas.

ARTICLE 10. School Nutrition. As part of the total appropriation to the Brunswick School Department: Chair Mason moved, Councilor Watkinson seconded to raise and appropriate the sum of \$62,500 in support of the Brunswick School Nutrition Program. The motion carried with nine (9) yeas.

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Councilor King and Chair Mason asked questions, to which Mr. Smith (BSD staff) answered. Councilor Foye commented on this item.

ARTICLE 11. Cost Center Allocation. Pursuant to 20-A M.R.S.A., Councilor Watkinson moved, Chair Mason seconded, to authorize allocation of the school budget, \$49,443,682 to the various cost centers as recommended by the Brunswick School Board, May 9, 2022, as follows:

<u>Cost Center Summary</u> <u>Budget Category</u>	<u>Amount Recommended by</u> <u>School Board</u>	<u>Approved by Council</u> <u>May 12, 2022</u>
Regular Instruction	\$ 19,395,064	\$ 19,395,064
Special Education	\$ 9,062,937	\$ 9,062,937
Career and Technical Education	\$ 277,512	\$ 277,512
Other Instruction	\$ 956,941	\$ 956,941
Student and staff support	\$ 4,428,398	\$ 4,428,398
System Administration	\$ 1,528,767	\$ 1,528,767
School Administration	\$ 2,124,316	\$ 2,124,316
Transportation and Buses	\$ 2,659,755	\$ 2,659,755
Facilities Maintenance	\$ 5,989,114	\$ 5,989,114
Debt Service and Other Commitments	\$ 2,830,307	\$ 2,830,307
Other- School Nutrition	\$ 62,500	\$ 62,500
Total to June 14th Public Referendum	\$ 49,315,611	\$ 49,315,611
Adult Education	\$ 128,071	\$ 128,071
Summary of Total Expenditures voted By School Board May 9, 2022	\$ 49,443,682	\$ 49,443,682

Councilor Updegraph and Councilor Ankeles asked questions, to which Kelly Wentworth replied.

The motion carried with six (6) yeas, Councilors Watson, Foye and Wilson were opposed.

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 12. Grants, Donations, and other revenues. Chair Mason moved, Councilor Ankeles seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with nine (9) yeas.

REAL SCHOOL ENTERPRISE ACCOUNT CLOSURE ARTICLE

ARTICLE 13. Real School Enterprise Account Closure Article. Chair Mason moved, Councilor Watkinson seconded, to authorize the Brunswick School Board to transfer up to \$500,000 from available fund balances to close out the REAL School Day Treatment enterprise program deficit. The motion carried with nine (9) yeas.

Councilor Watson and Chair Mason asked questions, to which Superintendent Potenziano responded.

(A copy of the adopted articles will be attached to the official minutes.)

- 78. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 14, 2022, and will take any appropriate action. (Town Manager Eldridge) ([this item was discussed at 7:09 p.m.](#))**

Manager Eldridge spoke about this item.

Chair Mason, Councilors Foye and Wilson asked questions regarding this item.

Chair Mason spoke regarding this item.

Councilors Ankeles, Updegraph, and Watkinson spoke regarding this item.

Councilors King, Watson, and Wilson asked questions, to which Superintendent Potenziano responded.

Councilor Watkinson commented regarding this item.

Councilor Ankeles moved, Councilor Wilson seconded, to approve the warrant for the School Budget Validation Referendum to be held on June 14, 2022. The motion carried with nine (9) yeas.

- 79. The Town Council will consider adopting the “Resolution for the Capital Improvement Program For the Fiscal Years Ending June 30, 2023 - 2027,” and will take any appropriate action. (Town Manager Eldridge) ([this item was discussed at 7:22 p.m.](#))**

Councilor Ankeles asked a question to which Manager Eldridge responded.

Councilor Walker moved, Councilor Updegraph seconded, to adopt the “Resolution for the Capital Improvement Program For the Fiscal Years Ending June 30, 2023 - 2027”. The motion carried with nine (9) yeas.

80. The Town Council will consider adopting the “Budget Resolution for the July 1, 2022 – June 30, 2023 Fiscal Year,” and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:25 p.m.](#))

Manager Eldridge introduced this item.

Councilor Walker moved, Councilor King seconded, to adopt the “Budget Resolution for the July 1, 2022 – June 30, 2023 Fiscal Year”. The motion carried with nine (9) yeas.

81. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$625,000 from the Unassigned Balance of the General Fund to Fund Capital Projects”, and will take any appropriate action. (Town Manager Eldridge) ([this item was discussed at 7:27 p.m.](#))

Manager Eldridge introduced this item.

Councilor Watkinson moved, Councilor Ankeles seconded, to adopt the “Supplemental Budget Resolution Appropriating \$625,000 from the Unassigned Balance of the General Fund to Fund Capital Projects”. The motion carried with nine (9) yeas.

82. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$1,083,644 in Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions”, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:29 p.m.](#))

Manager Eldridge introduced this item.

Councilor Watkinson asked a question, to which Manager Eldridge replied.

Councilor Watson moved, Councilor Wilson seconded, to adopt the “Supplemental Budget Resolution Appropriating \$1,083,644 in Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions”. The motion carried with nine (9) yeas.

83. The Town Council will consider any other matters related to the adoption of the 2022-2023 Budget, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:36 p.m.](#))

No further action needed.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

[The meeting adjourned at 7:36 p.m.](#)

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PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Susan Karnes
Deputy Town Clerk
May 31, 2022*

June 6, 2022

Date of Approval

Council Chair