

Draft
BRUNSWICK TOWN COUNCIL
Minutes
May 13, 2021
Special Meeting - 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins Christopher Watkinson, John M. Perreault, Kate Foye, James Mason, Kathy Wilson and Dan Ankeles.

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Ryan Leighton, Assistant Town Manager; Julie Henze, Finance Director; Jay Astle, Public Works Director; Matt Panfil, Director of Planning and Development; Ken Brilliant, Fire Chief; Tom Farrell, Director of Parks and Recreation; Ryan Barnes, Town Engineer; Taylor Burns, Assessor; Scott Stewart, Police Chief; and TV video crew.

Chair Perreault opened the meeting and acknowledged the meeting had been properly noticed.

Adjustments to Agenda: None

Public Comments/Announcements (for items not on the agenda): None

NEW BUSINESS

- 66. The Town Council will consider adopting the 2021-2022 School Budget Articles, and will take any appropriate action. (Town Manager Eldridge) (*This item was discussed 6:35 p.m.*)**

REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT EDUCATION BUDGET ARTICLES

ARTICLE 1. Region Ten Technical High School Budget. Councilor Watkinson moved, Councilor Wilson seconded, to approve the Region Ten Technical High School budget as proposed by the Cooperative Board of Region Ten in an amount not to exceed \$3,335,638 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$219,602 for operating expenditures and \$0 for debt service expenditures. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 2. Region Ten Technical High School Capital Reserve Establishment. Chair Perreault moved, Councilor Ankeles seconded, to authorize the Cooperative Board of Maine Region 10 Technical High School (“Region 10”) to transfer up to \$126,000 from undesignated fund balances to its Capital Reserve Fund and delegate authority to the

Cooperative Board to expend that sum with other balances accumulated in that Fund from time to time on such specific items or types of capital improvements or equipment as the Cooperative Board has determined to be needed by Region 10. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 3. Merrymeeting Adult Education Budget. Chair Perreault moved, Councilor Mason seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$905,457 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$124,984. The motion carried with nine (9) yeas.

PreK-12 ARTICLES

ARTICLE 4. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy. Chair Perreault moved, Councilor Foye seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$30,178,017 toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$30,178,017 to raise the sum of \$18,648,740 as the Town's contribution toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$30,178,017 to accept state subsidy anticipated in the amount of \$11,529,277. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 5. Non-State-Funded Debt Service. Joh moved, Chr seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$1,643,720 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 6. Additional Local Funds. Chair Perreault moved, Councilor Ankeles seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$9,414,224 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$9,414,224. The School Board recommends \$9,414,224 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$9,414,224 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2021-22 program approved by the school board in the proposed budget. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 7. Other Funds. Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$261,167.

Tuition and other charges	\$ 208,494
Miscellaneous	\$ 52,673
	<u>\$ 261,167</u>

The motion carried with nine (9) yeas.

ARTICLE 8. Unexpended Balances. Chair Perreault moved, Councilor Mason seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$1,904,221 from the existing, or estimated, unexpended balances of the Brunswick School Department. Total to appropriate \$1,904,221. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ARTICLE 9. Pre-kindergarten to Grade 12 total Budget. Chair Perreault moved, Councilor Watkinson seconded, to authorize the Brunswick School Department to expend \$43,526,349 for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with eight (8) yeas. Councilor Watson was opposed.

ADULT EDUCATION AND SCHOOL NUTRITION

ARTICLE 10. Adult Education. Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate \$124,984 for adult education; with authorization to expend the herein appropriated \$124,984 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with nine (9) yeas.

ARTICLE 11. School Nutrition. Chair Perreault moved, Councilor Jenkins seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$125,000 in support of the Brunswick School Nutrition Program. The motion carried with nine (9) yeas.

ARTICLE 12. Cost Center Allocation. Chair Perreault moved, Councilor Ankeles seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$43,651,333 to the various cost centers as recommended by the Brunswick School Board April 28, 2021 as follows:

<u>Cost Center Summary</u>	<u>Amount Recommended</u>	<u>Approved by Council</u>
<u>Budget Category</u>	<u>School Board</u>	<u>May 13, 2021</u>
Regular Instruction	\$ 18,073,685	\$ 18,073,685
Special Education	\$ 7,183,153	\$ 7,183,153
Career and Technical Education	\$ 219,602	\$ 219,602
Other Instruction	\$ 853,012	\$ 853,012
Student and staff support	\$ 3,791,223	\$ 3,791,223
System Administration	\$ 1,269,066	\$ 1,269,066
School Administration	\$ 1,919,512	\$ 1,919,512
Transportation and Buses	\$ 2,184,075	\$ 2,184,075
Facilities Maintenance	\$ 5,141,864	\$ 5,141,864
Debt Service and Other Commitments	\$ 2,766,157	\$ 2,766,157
Other- School Nutrition	\$ 125,000	\$ 125,000
Total to June 8th Public Referendum	\$ 43,526,349	\$ 43,526,349
Adult Education	\$ 124,984	\$ 124,984

Summary of Total Expenditures voted

By School Board April 28, 2021 \$ 43,651,333 \$ 43,651,333

The motion carried with eight (8) yeas. Councilor Watson was opposed.

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 13. Grants, Donations, and other revenues. Chair Perreault moved, Councilor Mason seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with nine (9) yeas.

(A copy of the adopted articles will be attached to the official minutes.)

67. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 8, 2021, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed 6:51 p.m.)*

Manager Eldridge introduced this item.

Fran Smith, Town Clerk, responded to a question from Councilor Ankeles.

Councilor Wilson moved, Councilor Foye seconded, to approve the warrant for the School Budget Validation Referendum to be held on June 8, 2021. The motion carried with nine (9) yeas.

Town Council Minutes

May 13, 2021

Page 5

(A copy of the warrant will be attached to the official minutes.)

- 68. The Town Council will consider adopting the “Resolution for the Capital Improvement Program For the Fiscal Years Ending June 30, 2022 - 2026,” and will take any appropriate action. (Town Manager Eldridge) (This item was discussed 6:56 p.m.)**

Manager Eldridge introduced this item.

Chair Perreault moved, Councilor Walker seconded, to adopt the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2022 – 2026.” The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 69. The Town Council will consider adopting the “Budget Resolution for the July 1, 2021 – June 30, 2022 Fiscal Year,” and will take any appropriate action. (Town Manager Eldridge) (This item was discussed 6:57 p.m.)**

Manager Eldridge introduced this item.

Chair Perreault moved, Councilor Watkinson seconded, to adopt the “Budget Resolution for the July 1, 2021 – June 30, 2022 Fiscal Year.” The motion carried with eight (8) yeas. Councilor Watson was opposed.

(A copy of the adopted resolution will be attached to the official minutes.)

- 70. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$515,000 from the Unassigned Balance of the General Fund to Fund Capital Projects”, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed 7:01 p.m.)**

Manager Eldridge introduced this item.

Chair Perreault moved, Councilor Watson seconded, to adopt the “Supplemental Budget Resolution Appropriating \$515,000 from the Unassigned Balance of the General Fund to Fund Capital Projects.” The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 71. The Town Council will consider a “Supplemental Budget Resolution Appropriating Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions”, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed 7:04 p.m.)**

Town Council Minutes

May 13, 2021

Page 6

Manager Eldridge introduced this item.

Chair Perreault moved, Councilor Watkinson seconded, to adopt the “Supplemental Budget Resolution Appropriating Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions.” The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 72. The Town Council will consider any other matters related to the adoption of the 2021-2022 Budget, and will take any appropriate action. (Town Manager Eldridge)**
(This item was discussed 7:10 p.m.)

None

Councilor Watson moved, Councilor Walker seconded, to adjourn meeting.

The meeting adjourned at 7:16 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk
May 15, 2021*

June 7, 2021
Date of Approval

Council Chair