

**TOWN COUNCIL**  
**Minutes**  
**May 15, 2023**  
**Regular Meeting 6:30 P.M.**  
**EXECUTIVE SESSION 6:15 P.M.**  
**Town Hall - Council Chambers**  
**85 Union Street, Brunswick, Maine**

**Councilors Present:** W. David Watson, Stephen S. Walker, Sandra Updegraph, Jennifer Hicks, Nathaniel Shed, James Mason, Kathy Wilson, and Dan Ankeles.

**Councilors Absent:** Abby King

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julia Henze, Finance Director, Dan Devereaux, Coastal Resource Director; Chrissy Adamowicz, Project Manager for Economic Development; and the video crew.

Clerk Smith opened the meeting and acknowledged the meeting had been properly noticed.

**Executive Session 6:15 – The Town Council will consider entering an executive session pursuant to 1 MRSA §405(6)(D) to discuss labor contracts, proposals, and negotiations with the Brunswick Professional Firefighters Association.**

**Councilor Wilson moved, Councilor Watson seconded, to go into executive session per 1 MRSA §405(6)(D) to discuss labor contracts, proposals, and negotiations with the Brunswick Professional Firefighters Association. The motion carried with eight (8) yeas.**

**Meeting Resumed**

Chair Mason resumed meeting and asked for the Pledge of Allegiance.

**Adjustments to Agenda:** None

**Public Comments/Announcements** ([\*This item was discussed at 6:44 p.m.\*](#))

Dave Miller, Riley Insurance and Freeport resident, spoke regarding the sidewalk replacement and that there are those who are willing to donate to help have brick sidewalks. Manager Eldridge provided an update on this project.

**MANAGER’S REPORT** ([\*This item was discussed at 6:50 p.m.\*](#))

**a) Financial Update (Financials are posted in the online packet only)**

Manager Eldridge provided this update.

**b) Absentee Ballots Available**

Clerk Smith provided this update and responded to Council questions.

**c) New Mainers Update**

Manager Eldridge provided this update.

**d) Midcoast Literacy Award to the Welcome Center**

Manager Eldridge provided this update.

**e) Maine Outdoor Heritage Fund Grant**

Coastal Resource Manager Devereaux provided this update.

**f) Maine DOT SHIP Grant for Simpson's Point Improvements**

Manager Eldridge provided this update.

**g) Fire Station Grand Opening**

Manager Eldridge provided this update.

Coastal Resource Manager Devereaux spoke regarding this item.

**h) Housing Committee update**

Project Manager Adamowicz and Manager Eldridge provided this update.

Carol O'Donnell, Housing Committee member, spoke regarding this issue.

**i) (ADDED) Bids on Wilson Avenue Extension update.**

Manager Eldridge provided this update.

**PUBLIC HEARINGS**

- 64. The Town Council will consider approving a special amusement license and will take any appropriate action. (Town Clerk) [\*\(This item was discussed at 7:15 p.m.\)\*](#)**

**Special Amusement  
Hermitage Lemont, LLC  
D/B/A: Lemont Hall  
2 Pleasant Street**

**Aaron Turkel**

Chair Mason opened the public hearing.

Clerk Smith introduced this item.

Chair Mason closed the public hearing.

**Councilor Wilson moved, Councilor Updegraph seconded, to approve the special amusement license for Hermitage Lemont LLC doing business as Lemont Hall, located at 2 Pleasant Street. The motion carried with eight (8) yeas.**

### **NEW BUSINESS**

**65. The Town council will consider approving the Nathaniel Davis Fund Committee grant recommendations and take any appropriate action. (Nathaniel Davis Fund Committee) *(This item was discussed at 7:16 p.m.)***

Annee Tara, Chair of the Nathaniel Davis Fund Committee, made this presentation.

Councilor Updegraph spoke regarding this item.

**Councilor Updegraph moved, Councilor Watson seconded, to approve the Nathaniel Davis Fund Committee's recommendations for grants for 2022-23. The motion carried with eight (8) yeas.**

*(A copy of the committee's minutes, including their recommendations, will be attached to the official minutes.)*

**66. The Town Councils will hear a presentation from the Friends of Casco Bay and will take any appropriate action (Coastal Resources). *(This item was discussed at 7:34 p.m.)***

Coastal Resource Manager Devereaux introduced this item.

Ivy Frignoco, Baykeeper and Heather Kenyon, Science and Policy Associates, made the presentation on behalf of the organization.

Councilor Walker, Councilor Ankeles, Chair Mason, and Councilor Updegraph asked questions, to which the presenters responded.

**67. The Town Council will consider approval of Sellers of Prepared Food on Public Way license applications for Shere Punjab and Portland Pie Company for outdoor seating and will take any appropriate action. (Town Clerk) *(This item was discussed at 8:17 p.m.)***

Clerk Smith introduced this item.

**Councilor Walker moved, Councilor Watson seconded, to approve Shere Punjab and Portland Pie Company for Seller of Prepared Food on Public Ways licenses for outdoor seating. The motion carried with eight (8) yeas.**

68. The Town Council will consider an application and a requested fee waiver for an event on the Town Mall sponsored by the Brunswick Pride Committee and will take any appropriate action. (Councilor Wilson) *(This item was discussed at 8:19 p.m.)*

Councilor Wilson introduced this item.

Councilor Watson asked questions, to which Stacia Saniuk-Gove, one of the organizers, responded.

**Councilor Wilson moved, Councilor Shed seconded, to approve the Brunswick Pride committee proposed event on the mall and to waive the fee. The motion carried with eight (8) yeas.**

69. The Town Council will consider approving the new Committee Handbook and will take any appropriate action. (Councilors Updegraph, Hicks, Shed and Watson) *(This item was discussed at 8:24 p.m.)*

Councilor Updegraph and Councilor Watson presented this new book and responded to questions from Councilor Walker.

**Councilor Updegraph moved, Councilor Watson seconded, to approve the Committee Handbook, draft dated May 2023, and indicate the day of approval and effective date as May 15, 2023. The motion carried with eight (8) yeas.**

*(A copy of the handbook will be attached to the official minutes.)*

70. The Town Council will consider authorizing the Town to submit applications to the Energy Efficiency and Conservation Block Grant and Efficiency Maine Rural Level 2 EV Charging Fund Opportunity and will take any appropriate action. (Economic Development Project Manager) *(This item was discussed at 8:30 p.m.)*

Project Manager Adamowicz introduced this item.

Councilor Ankeles, Councilor Shed, Councilor Walker, Councilor Watson, and Councilor Updegraph asked questions to which staff responded.

**Chair Mason moved, Councilor Wilson seconded, to authorize applications to the Energy Efficiency and Conservation Block Grant program and to Efficiency Maine's Rural Level 2 Electric Vehicle Charging Infrastructure program. The motion carried with eight (8) yeas.**

71. The Town Council will consider a "Kids to Parks Proclamation" and will take any appropriate action. (Councilor King) *(This item was discussed at 8:44 p.m.)*

Director Farrell introduced this item.

**Councilor Watson moved, Councilor Updegraph seconded, to adopt a “Kids to Parks Day” proclamation to encourage use of local, state and national parks. The motion carried with eight (8) yeas.**

72. **The Town Council will consider ratifying the Fire Department Contract and will take any appropriate action. (Town Manager) *(This item was discussed at 8:52 p.m.)***

Manager Eldridge introduced this item.

Councilor Shed, Councilor Ankeles, Councilor Watson, and Councilor Hicks spoke regarding this item.

Josh Shean, Fire Department Inspector, spoke regarding this item.

**Chair Mason moved, Councilor Watson seconded, to approve the collective bargaining agreement between the Town of Brunswick and the Brunswick Professional Firefighter Association covering the period July 1, 2023-June 30, 2025. The motion carried with eight (8) yeas.**

*(A copy of the contract will be attached to the official minutes.)*

**CONSENT AGENDA *(This item was discussed at 9:06 p.m.)***

- a) **Approval of minutes from April 18, 2023, Town Council Meeting and April 27, 2023, Public Hearing.**
- b) **Utility Location Permit – McKeen Street (between poles 12 and 13)**

**Councilor Watson moved, Councilor Updegraph seconded, to approve the Consent Agenda. The motion carried with eight (8) yeas.**

**Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with eight (8) yeas.**

The meeting adjourned at 9:07 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances M. Smith  
Town Clerk  
May 30, 2023*

June 5, 2023  
*Date of Approval*

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Council Chair